



2018-2019 CAR POOL PROCEDURES

GENERAL INFORMATION

No cell phones should be used during pick up or drop off times to ensure the safety of all students, staff, and parents.

Children may only be loaded and unloaded from the **right-hand** side of your vehicle for their safety. Please adjust car seats/seating arrangements accordingly.

A carpool sign must be visible in the front window. A student cannot be released without the school issued sign or without prior authorization from the parent.

If your child has an older sibling, they can wait for the older sibling's pick-up time. If their sibling is in middle school, they may walk over to the Youth Center and wait with their sibling there. Please ensure your middle school student understands their responsibility for their sibling during pick up time.

If the weather does not permit for normal carpool procedures, an alert will be sent out via the Remind system. You will need to park, walk in, and pick up your child from the teacher inside the FLC. Middle school students will dismiss as usual.

MORNING PROCEDURES

From 8:00 a.m. to 8:15 a.m., enter the parking lot by turning onto Lenny Stadler Way from Providence Road. Turn right onto Weddington Church Road. Teachers will assist students in their arrival. After 8:20 a.m., you must walk your child in and sign them in. For their safety, they cannot be dropped off and allowed to walk in without supervision.

AFTERNOON PROCEDURES

JUNIOR KINDERGARTEN AND KINDERGARTEN (2:30)

Enter WCA from Lenny Stadler Way ONLY. Teachers will assist with loading of students into vehicles.

FIRST-FIFTH GRADE (2:45)

Enter WCA from Lenny Stadler Way ONLY. Proceed to designated lines of five cars and line up accordingly. Cars will proceed to the pick-up zone in the same order as they are lined up. Teachers will call names of students and help load students into vehicles.

MIDDLE SCHOOL (2:45)

Enter WCA from Providence Road and proceed to Youth Center parking lot. Pick up at the designated location. Teachers will be present to assist.

